



Laurel School of Music
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Visit our Website: www.laurelschoolofmusic.com

INSTRUCTIONS FOR FIRST LESSON

Hello and Welcome to the Laurel School of Music,

I want to personally welcome you to our School and thank you for letting us join you in your musical journey. Please read thoroughly the following Documents:

1. **Registration Form** – please fill out Form and return it to the School or give to your Instructor once you have completed and signed the Form.
2. **New Student Information Sheet** – This gives you information about the payment, attendance, contact numbers, and general policies of the School. **KEEP THIS FOR YOUR RECORDS.**
3. **Missed Lesson Policy** – Kindly read carefully, sign, and return to the School or give it to your Instructor. Please feel free to call the Director, Al Roda, 301 498 4479, for questions concerning this policy.
4. **Payment** – Kindly submit at least the first lesson payment to the School at the time of your first lesson. Or if you prefer, pay for the remainder of the month's Tuition at the first lesson. As described in the New Student information Sheet, we Invoice (prepay) for the projected number of lessons in the month. If only the first lesson's tuition is submitted, then you will be Invoiced the remaining month's Tuition shortly.

We hope that your time with us is fruitful, pleasant, and even exciting. Please feel free to call the Director, Al Roda, 301 498 4479, for questions or comments concerning our School.

Thank You Again,

Al Roda, Director

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